

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

ACADEMIC SENATE AGENDA

January 14, 1975; UU 220; 3:15 P.M.

I. Minutes - Academic Senate Meeting, December 3, 1974

II. Committee Reports

- | | |
|---|--|
| A. Budget (Nielsen) | R. ADP Advisory (Sennett) |
| B. Constitution and Bylaws (Johnson) | S. International Education (Eatough) |
| C. Curriculum (Sullivan) | T. Marine Science & Technology (Roest) |
| D. Election (Hooks) | U. Athletic Advisory (Lewis) |
| E. Instruction (Jennings) | V. Env. Health & Safety (NMR*) |
| F. Personnel Policies (Weber) | W. Campus Planning (Amanzio) |
| G. Student Affairs (Drandell) | X. Commencement (Wiley) |
| H. General Education and Breadth (Daly) | Y. Continuing Education (D'Albro) |
| I. Personnel Review (Hannula) | Z. Coor. Comm. for Teacher Ed. (Suchand) |
| J. Fairness Board (Lansman) | AA. El Corral Bookstore (Kranzendorf) |
| K. Faculty Library (Barnes) | BB. Emergency Preparedness (NMR*) |
| L. Research (Thomas) | CC. Facilities Use (Gooden) |
| M. Administrative Council (Sullivan) | DD. Graduate Studies (NMR*) |
| N. Academic Council (Labhard) | EE. Registration & Scheduling (Andrews) |
| O. President's Council (Weatherby) | FF. Student Health Services Council (NMR*) |
| P. Foundation Board (Weatherby) | GG. Student Persistence (Brown) |
| Q. Statewide Academic Senate | HH. Convocations & Speakers (Burgess) |
| | II. UUBG (Gold) |

III. Revised Master Plan for Physical Development (Gerard)

IV. Old Business

- A. Graduate Credit/No Credit (Drandell)
- B. Textbook Selection (Jennings) (Attachment IV-B)

V. New Business

VI. Announcements

- A. Scoresheet (Attachment VI-A)
- B. Committee Assignments (Attachment VI-B)
- C. Senate Membership (Weatherby)
- D. CSUC Faculty Development Center (Alberti)

*NMR- No Meetings Reported

TEXTBOOK SELECTION

Background and Rationale

A. Academic Freedom

While academic freedom is an important right to be ensured at all costs, the freedom carries responsibility, especially where the rights of groups of people are concerned. Each instructor must consider first his students and second, his fellow faculty members. Consequently, in instances where multiple sections and/or lower division prerequisite courses are taught, the faculty member has the responsibility to ensure a degree of consistency with other sections of the course and with the catalog description. He also has a responsibility to fellow faculty members teaching upper division courses subsequent to his course. Finally he has the responsibility to use current materials. Academic freedom must be defined within these limitations.

B. Departmental Policies

Since each department has unique problems in textbook selection and curriculum development, each department can best determine its own textbook selection policies. The recommended CAM revision provides for this. The Instruction Committee assumes that departmental faculty will consider in determining textbook selection policies the matters of academic freedom and the responsibility of faculty to students and fellow faculty.

Recommendations

Resolved: That the Academic Senate recommend the following revision to CAM 238.1.

CAM 238.1

Approximately ten weeks prior to the beginning of an academic quarter, the Bookstore sends out book request forms to all department heads. These forms in turn are distributed to the instructors. Each department in the University shall determine, by consultation of faculty members and the department head, its own policy regarding textbook selection in accordance with the appropriate catalog description, course prerequisites, and expanded course outlines. Each department shall develop procedures to arbitrate disputes in textbook selection regarding such issues as appropriate texts for multiple sections and lower division-upper division sequences. The forms are to be filled out completely with any added information that might be useful to the Bookstore. The forms are then completed and returned to the Bookstore with the signature of the department head a designee of the department to certify satisfaction of departmental policy. When the book request involves a change in textbook, the form shall also carry the signature of the respective school dean.

Resolved: That the Academic Senate recommend that the Textbook Requisition List be revised to read "departmental designee" where it now reads "Chairman's approval".

January 8, 1975

ITEMS REFERRED TO PRESIDENT 1974-75

Still Pending

Item	Committee	Date Referred	Response Received Date	Contents of Response	Further Action?
Bookstore-Faculty non-published mat.	Instruction	5-28-74	6-24-74	Referred to Foundation Board for recommendation	President Endorsed 11/12/74 to be effective 1/1/75.
Athletic Policies & Procedures	Student Affairs	4-9-74	6-26-74	Forwarded to Chandler for Final Statement	
Committee on Professional Responsibility-Bylaws Rev.	Personnel Policies	February 1973	6-30-73	Referred to Chancellor Legal Staff	Approval in Concept 10-31-74
Academic Calendar	Instruction	11-12-74	12-11-74	Approved by President	
Grade Changes	Student Affairs	12-3-74	12-16-74	Referred to Academic Council for Recommendation	

Attachment IV-A

January 8, 1975

ITEMS REFERRED TO SENATE COMMITTEES
1974-1975
(Still Pending)

ITEM	Date Referred To Committee	Referred By Whom	Date Response Requested	Date Recommen- dation Made To Senate	Recommendation	Action Taken By Senate
Textbook Selection	7-10-74 Instruction	Exec Comm	10-22-74	1-14-75	Attachment IV-B A.S. Agenda, 1-14-75	
Academic Calendar General Guidelines	7-10-74 Instruction	Exec Comm	4-8-75			
Final Exams	10-29-74 Instruction	Exec Comm				
After 60/40 What?	7-10-74 PPC	Exec Comm	10-22-74			
Steady State Staffing	9-17-74 PPC	Exec Comm	ASAP			
Graduate Credit/No Credit	10-29-74 Student Affs.	Exec Comm	1-14-75			
Grievance Procedures	11-26-74 Ad Hoc Comm. Johnston & Coyes	Exec Comm				
Senate as a line item in the budget	11-26-74 Budget	Exec Comm	2-24-75			
Student Evaluation of Faculty	1-7-75 PPC	Exec Comm	1-25-75			
						Attachment VI-B

Memorandum

To : Academic Senators

Date : December 10, 1974

File No.:

Copies :

From : Joe Weatherby, Chairman
Academic Senate

Subject: Campus Planning Committee Report

Following is a report received from Joseph Amanzio, Senate representative to the Campus Planning Committee. Please read and send any comments or suggestions to Joe prior to December 18th. (Send to Joe Amanzio, Architecture).

CAMPUS PLANNING COMMITTEE REPORT

- I. Correction to my report in the minutes of Senate Meeting of November 12, 1974, Item S., page 4.

The second sentence of my report should be corrected to read as follows:

A proposed three-story faculty office building has been sited in the new master plan on the present parking lot E-7 which is east of Science North and north of the Administration building.

II. Office Space for Faculty and Support Staff 1975-76

At the Campus Planning Committee Meeting of November 7, 1974, Mr. Douglas Gerard presented a report on the problems and actions being taken by the University to provide badly needed office space for faculty, department heads and support staff for the 75/76 academic year. Below is a summary of factors considered and recommendations by Mr. Gerard.

Summary of Administration Report on Office Space for Faculty and Support Staff 75/76

The University will return Tenaya Hall to student residence inventory by July 1975. This will require relocation of 180+ faculty and staff. Together with a revised enrollment projection for 75-76 of 13,800 annual FTE, this will create a need for space for some 220 faculty, department heads, and support staff.

Options considered and recommendations:

1. Continued use of Tenaya - unreasonable in view of housing shortage.
2. Conversion of instructional space - insufficient space to meet both office and classroom needs.
3. Air-conditioning Building, Rm 105 - will be returned to instructional use (several small lecture seminar rooms) and have office space for 8 to 10 faculty and support staff.

4. Campus Way Employee Cottages - were to be removed for additional parking. University has advised Chancellor's Office to defer removal. The three cottages could house a total of 36 faculty at a total renovation cost of \$6,000±.
5. Library, Rms 129 & 130, "The Cellar" - could be converted for 24 to 26 faculty at cost of 5 to \$6,000. Functions well as is, do not convert.
6. College Avenue Residence Halls - Needed for student residence purposes.
7. Duel Residence Hall - could house 80 faculty at a rehabilitation cost of \$380,000. Revisions could not be completed prior to September 1975.
8. The Old South Cafeteria - closed for liability purposes and reuse not recommended for any reason.

Recommendation by Mr. Gerard:

- A. Items 3 and 4 above, will provide 45+ spaces.
- B. Relocatable units - 35 trailers, each with space for 5 individuals. These units provide approximately 100 sq.ft. of office space per individual.

Suggested Sites (See attached map)

1. 2 units east of Natatorium
2. 4 units between Graphic Arts and Mech. Engr. Lab.
3. 2 units adjacent to Ornamental Horticulture
4. 8 units in "Architecture Jungle"
5. 2 units, NW corner of Air Conditioning Building
6. 2 units in parking area, Science Building, D & E Wing.
7. 1 unit, North Court, Electrical Engineering
8. 2 units, Aero Hanger
9. 6 units, Plant Operations Parking
10. 1 unit west of Math and Home Economics Building
11. 6 units, Old South Cafeteria Service area
12. 5 units adjacent to Physical Education Building

The units are scattered about the campus so that offices may be as close to related schools and departments as possible. These units do not have plumbing. Placement, therefore, also allows for use of restroom facilities in existing buildings and simplifies electric utility hook-up.

Cost Breakdown is as follows:

- a) Relocation - \$14,000.
- b) Electrical Utilities - \$49,000.
- c) Lease of Units - \$105,000 (.50/sq.ft./month).
- d) Total one time and first year cost - \$168,000.

III. Other Actions

- A. The Committee reviewed a preschematic presentation by the architects for the Life Sciences Building which as proposed would be built to "wrap around" the east and south sides of the existing Science North Building.

3



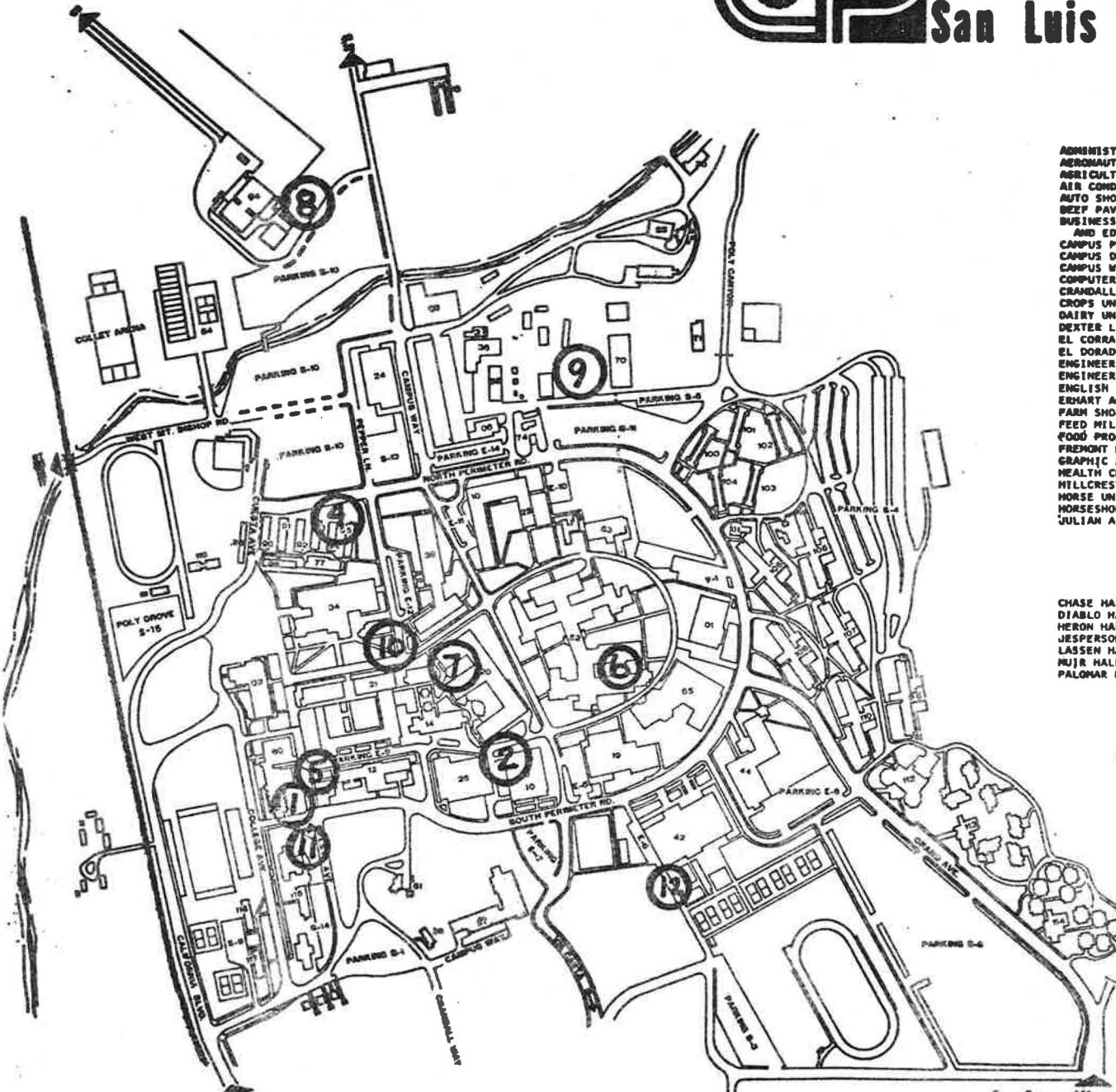
California Polytechnic State University
San Luis Obispo, California 93407

CAMPUS FACILITIES

ADMINISTRATION	01	MACHINE SHOP	76
AERONAUTICAL ENGINEERING - AIRPORT	04	MAINTENANCE AND RECEIVING	79
AGRICULTURAL ENGINEERING	08	WAREHOUSE	93
AIR CONDITIONING ENGINEERING	12	MARIPOSA HALL	95
AUTO SHOP	71	MATHEMATICS AND MORE ECONOMICS	36
BEEF PAVILION AND UNIT	16	MEATS LABORATORY	29
BUSINESS ADMINISTRATION	02	MECHANICAL ENGINEERING	02
AND EDUCATION	02	NEW'S PHYSICAL EDUCATION	119
CAMPUS PRODUCE STORE	24	WOODOCK HALL	90
CAMPUS DINING HALL	19	MONTEREY HALL	64
CAMPUS WAY NURSERY SCHOOL	28	MUSIC, SPEECH AND DRAMA	46
COMPUTER SCIENCE	14	NATATORIUM	46
CRANDALL GYMNASIUM	60	ORNAMENTAL HORTICULTURE UNIT	01
CROPS UNIT	17	PLUMAS HALL	50
DAIRY UNIT	18	POULTRY UNIT	51
DEXTER LIBRARY	34	PRESIDENTIAL POLY HOUSE	52
EL CORRAL BOOKSTORE	65	SCIENCE	57
EL DORADO HALL	96	SCIENCE NORTH	74
ENGINEERING EAST	20	SECURITY OFFICE - FIREHOUSE	94
ENGINEERING WEST	21	SHEEP UNIT	93
ENGLISH	22	SIERRA HALL	92
ERHART AGRICULTURE	10	SONOMA HALL	56
FARM SHOP	23	SWINE UNIT	99
FEED MILL	24	TENAMA HALL	76, 77
FOOD PROCESSING	95	TEMPORARY ARCHITECTURE	25
FREMONT HALL	26	LABORATORIES	110
GRAPHIC ARTS	27	TEMPORARY ART LABORATORY	97
HEALTH CENTER	81	TENAYA HALL	111
HILLCREST	32	THEATRE	97
HORSE UNIT	30	VETERINARY HOSPITAL	112
HORSESHOEING UNIT	30	VISTA GRANDE	58
JULIAN A. MCPHEE UNIVERSITY UNION	65	WELDING SHOP	

RESIDENCE HALLS

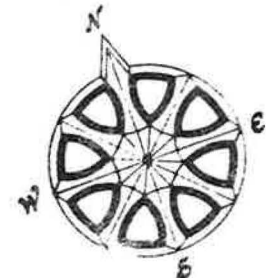
CHASE HALL	115	SANTA LUCIA HALL	106
DIABLO HALL	101	SEQUOIA HALL	88
HERON HALL	117	SHASTA HALL	100
JESPERSON HALL	116	SIERRA MADRE HALL	113
LASSEN HALL	104	TRINITY HALL	105
MUJR HALL	107	WHITNEY HALL	103
PALOMAR HALL	102	YOSEMITE HALL	114



From Freeway 101
California Blvd. off ramp

From Freeway 101
Grand Ave. off ramp

SUGGESTED SITES FOR TEMPORARY FACULTY AND STAFF OFFICES





ACADEMIC SENATE

HIGHLIGHTS OF ACADEMIC SENATE MEETING

January 14, 1975

REPORTS

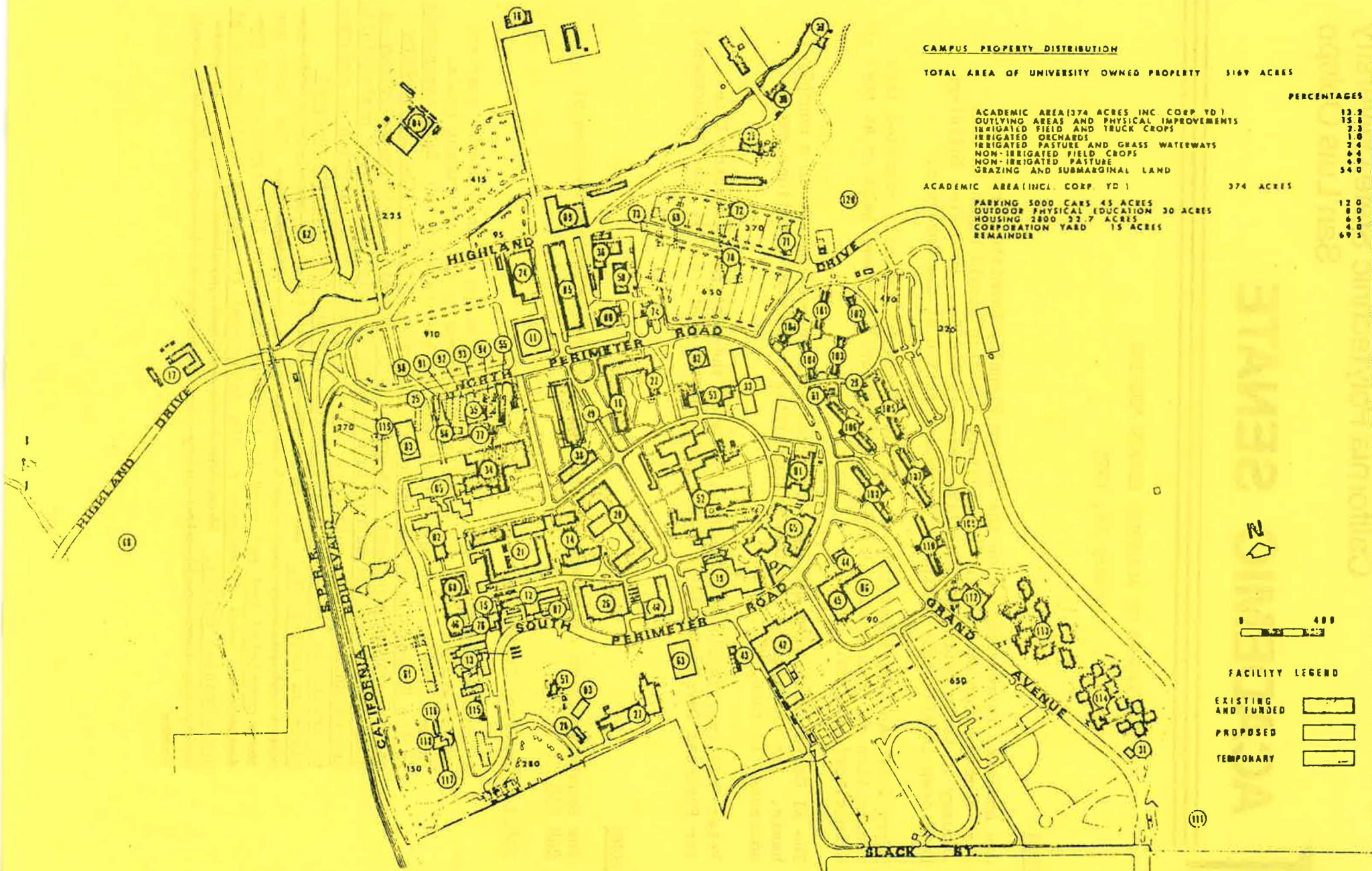
1. Joe Amanzio, representative on the Campus Planning Committee, reported that construction on the new Architecture Building should begin in late January or early February. The Life Sciences and Faculty Office Buildings have been indefinitely postponed by recent action of the Governor.
2. Gerry Sullivan, representative on the Administrative Council, reported that acquisition of relocatable office space (trailors) has been held up at the Chancellor's Office.
3. The El Corral Bookstore Advisory Committee will be meeting now on a monthly basis. Any problems or complaints concerning bookstore operations may be addressed to them.
4. Peter Phillips, Facilities Planner, compared the most recent Master Plan for Physical Development(1968) with the proposed plan (1974). (See Attachment)

ACTIONS

1. The Senate voted to recommend to the President the following revision of CAM 238.1:

238.1 Ordering Textbooks

Approximately ten weeks prior to the beginning of an academic quarter, the Bookstore sends out book request forms to all department heads. These forms in turn are distributed to the instructors. Each department in the University shall determine, by consultation of faculty members and the department head, its own policy regarding textbook selection in accordance with the appropriate catalog description, course prerequisites, and expanded course outlines. Each department shall develop procedures to arbitrate texts for multiple sections and lower division-upper division sequences. ~~The forms are to be filled out completely with any added information that might be useful to the Bookstore.~~ The forms are then completed and returned to the Bookstore with the signature of ~~the department head~~ a designee of the department to certify satisfaction of departmental policy. ~~When the book request involves a change in textbook, the form shall also carry the signature of the respective school dean.~~



CAMPUS MASTER PLAN - 1974 - CALIFORNIA POLYTECHNIC STATE UNIVERSITY - SAN LUIS OBISPO CALIFORNIA

ARENDT / MOSHER / GRANT ARCHITECTS
SANTA BARBARA, CALIFORNIA

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

BLDG. NO.	BLDG. NAME	BLDG. NO.	BLDG. NAME
01	Administration	61	Mustang Stadium
02	Busines Adm. & Education	*62	Stadium (New)
*03	Conference Center	*63	Physical Education Addition
04	Aeronautical Engineering	65	University Union (J.A.McPhee)
*05	Architecture Classroom	68	Plant Operations
*06	Auditorium	69	Plant Operations Warehouse
*07	Engineering South II	70	University Warehouse
08	Agricultural Engineering	71	Auto Shop
09	Farm Shop	72	Paint Shop
10	Agriculture (Erhart)	73	Grounds Storage
*11	Agriculture Classroom II	74	Security
12	Air Conditioning	76	Old Power Plant
*13	Engineering South I	77	Architecture Z Lab (North Cafe)
14	Computer Science	81	Hillcrest
*15	Crandall Addition	*82	Faculty Office Building
16	Beef Pavilion	*83	Classroom Building 5
17	Crops Unit	90	Monterey
19	Campus Dining Hall	91	Plumas
20	Engineering East	92	Sonoma
21	Engineering West	93	Mariposa
22	English	94	Tehama
23	Feed Mill	96	El Dorado
24	Food Processing	100	Shasta Hall
25	Field House (Art Lab)	101	Diablo Hall
26	Graphic Arts	102	Palomar Hall
27	Health Center	103	Whitney Hall
28	Campus Way Nursery	104	Lassen Hall
29	Hillcrest Cottage	105	Trinity Hall
30	Horseshoeing Lab	106	Santa Lucia Hall
*31	Housing Center	107	Muir Hall
*33	Life Science	108	Sequoia Hall
34	Library (Dexter)	109	Fremont Hall
*35	Library (New)	110	Tenaya Hall
36	Machine Shop	*111	Married Student Housing (Site)
38	Math & Home Economics	112	Vista Grande Dining Facility
39	Meats Lab	113	Sierra Madre Hall
40	Mechanical Engineering	114	Yosemite Hall
42	Physical Education	115	Chase Hall
43	Handball Court	116	Jespersen Hall
44	Cal Poly Theatre	117	Heron Hall
45	H. P. Davidson Music Center	*118	Career Center
46	Natatorium	119	Modoc Hall
*49	Classroom Building 3	*120	Activities Center (Site)
51	Presidential Poly House		
52	Science		
53	Science North		
55	Sierra		
58	Welding		
60	Crandall Gymnasium		

*Indicates Master Planned Facility